



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

NOVEMBER 17, 2020

The November 17, 2020 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:00 pm.

CALL TO ORDER

A. Casinelli, A. Kennedy, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski
S. Tomasine
M. Baumann, B. Joe
Via Zoom: J. Bower, G. Noon, M. Whyte, H. Staley, L. Leaven, A. Chaffee,
D. Bedette, D. Hawkins, P. Young, C. Hurtgam, J. Anstett, K. Crombie.
two public attendees not identified by name

TRUSTEES PRESENT

**ADMINISTRATION and
OTHERS PRESENT**

The District Mission Statement was read by Trustee Lingle.

**PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Kennedy
RESOLVED, that the proposed agenda for November 17, 2020 be approved.
Resolution Carried: 7 YES 0 NO

**ESTABLISH ORDERS OF
THE DAY**
Approved the agenda

There were no comments at this time.

PUBLIC COMMENTS

PRESIDENT REPORT:

REPORTS

President Schmitt questioned the use of a labor agreement for the capital project bids. Mr. Baumann explained the state guidelines and regulations and mentioned that it is thought that this could potentially reduce competition in bidding. It is not a common practice with local districts to enter into such an agreement. Mr. Baumann mentioned that the bidding process will be above board and proper.

Winter sports schedule was also discussed, it was noted in the local media that sports will be on hold until January except for Swimming which is considered low risk and will begin at the end of November.

President Schmitt requested an Ad-Hoc committee to work a plan for meeting compliance with open meetings law and public agenda and enclosures for the future. The District Clerk, Superintendent, Trustee Stefanoski and Trustee Tomasine will work as the committee with a resolution by February 2021.

President Schmitt commended the entire district on the opening and continuation of education without closing the schools. These first 10 weeks

have been great, education is happening in each capacity. The way that the district is working is like a successful pilot program.

SUPERINTENDENT REPORT:

Superintendent Baumann congratulated the fall sports and pointed out the phenomenal job of the Cross Country Teams again this year.

The High School Gymnasium score board will be replaced, thank you Athletic Director Hawkins for negotiating and securing a better cost and timely install.

The Capital Project Scope Boards have been delivered and the flyer for community distribution is at the printers now. Every building will have four boards to outline the project.

Mr. Baumann met with the Newfane Business Association this morning and shared the Capital Project Presentation, everyone seems very excited and the district is trying to work more closely with them in the future.

Thursday, November 19th, Mr. Baumann will do a virtual Capital Project Presentation. Cannon Design and Turner Construction will be present for any additional support. The Newfane Central School District Website hosts a Capital Project Page now that will share information and offers a specific email for project questions. Thank you Pete Young for designing this.

Food Service Director JoAnn Huntington has secured a grant which will aid with summer meals if needed.

The new van that was just listed as an expenditure was involved in an accident earlier today, everyone is ok, no other information is available.

ELEMENTARY PRESENTATION

Elementary Principal Holly Staley shared an update to the start of the school year. Many kudos were shared for teachers, clerical staff, custodial staff, cafeteria staff, bussing staff, PTSA and the town. Everyone has played a critical part in meeting the goals of the Elementary School this year. The goals are as followings:

- Health and Safety
- Clear and Constant Communication
- Sense of Normalcy for students, staff and families
- Positive culture and climate
- Opportunity for student engagement

COMMITTEE REPORTS:

Trustee Kennedy, updated the board on the NOSBA Legislative Breakfast planning.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

The NTA was represented by C. Hurtgam. No report at this time.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, that the minutes of the October 20, 2020 and November 3, 2020 regular meetings, and November 11, 2020 special meeting of the Board of Education be and are approved.

Resolution Carried: 7 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved meeting minutes
Encl. 2020.11.17.8A

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, that the Board of Education, upon reviewing the
recommendation of the Committee on Special Education and the Committee
on Preschool Special Education will arrange for the appropriate special
education programs and services to be provided for meetings held as listed
in Enclosure 2020.11.17.8B.

Resolution Carried: 7 YES 0 NO

Approved the
classification and
placement of students
Encl. 2020.11.17.8B

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept and file the Quarterly Student Activity
Funds Report through September 2020.

<u>SCHOOL</u>	<u>ENDING BALANCE</u>
Newfane Elementary School	\$ 22,227.00
Newfane Middle School	\$ 10,478.13
Newfane High School	\$ 64,452.39
	\$ 97,157.52

Resolution Carried: 7 YES 0 NO

Accepted and filed the
quarterly student activity
reports
Encl. 2020.11.17.8C

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept and file the following Warrant Reports
for the period ending September 2020.

Resolution Carried: 7 YES 0 NO

Accepted and filed the
warrants
Encl. 2020.11.17.8D

The Personnel Order of Business was voted on by consensus to be listed
separately in the minutes, except resolutions 9A, 9B, 9C

Motion made by Trustee Kennedy and seconded by Trustee Tomasine
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Danielle Hawkins, having been appointed on November 15, 2016, and
having served a satisfactory probationary period from November 21, 2016
through November 20, 2020, be and is appointed to tenure in the High
School Assistant Principal Tenure area, effective November 21, 2020.

Resolution Carried: 7 YES 0 NO

**PERSONNEL ORDER OF
BUSINESS**
Appointed D. Hawkins to
tenure
Encl. 2020.11.17.9A

Motion made by Trustee Kennedy and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education amend the end date for the Interim Principal of
the Middle School appointment of Larry Leaven, who was appointed at the
September 1, 2020 meeting and extended at the October 20, 2020 meeting,
to be extended through December 31, 2020 to as needed, keeping all other
stipulations per the original agreement.

Resolution Carried: 7 YES 0 NO

Extended the
appointment of L.
Leaven, Middle School
Interim Principal

Motion made by Trustee Casinelli and seconded by Trustee Stefanoski
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Keith Crombie residing in Pendleton, New York, and having NYS
Professional Certification in the following areas; School Building Leader and
School District Leader, be and is appointed as the Principal of Newfane
Middle School in the Middle School Principal tenure area effective December
21, 2020 at a salary of \$104,000.00, prorated with a four-year probationary
period from December 21, 2020 through December 20, 2024 contingent on
meeting the eligibility criteria set forth by state law, 8 NYCRR Section 30-1.3.
Resolution Carried: 6 YES 1 NO - Schmitt

Appointed K. Crombie as
Middle School Principal
Encl. 2020.11.17.9C

Motion made by Trustee Lingle and seconded by Trustee Tomasine
RESOLVED, that the Superintendent of Schools be and is authorized to enter
into a contractual agreement effective July 1, 2020, as presented in
enclosure 2020.11.17.9D, with Susan Klock, Confidential Secretary for the
Business Office.
Resolution Carried: 7 YES 0 NO

Approved a contract with
S. Klock, Confidential
Secretary to the Business
Office
Encl. 2020.11.17.9D

Motion made by Trustee Lingle and seconded by Trustee Tomasine
RESOLVED, that the Superintendent of Schools be and is authorized to enter
into a contractual agreement effective July 1, 2020, as presented in
enclosure 2020.11.17.9E, with JoAnne Huntington, School Food Service
Director.
Resolution Carried: 7 YES 0 NO

Approved a contract with
J. Huntington, School
Food Service Director
Encl. 2020.11.17.9E

Motion made by Trustee Lingle and seconded by Trustee Tomasine
RESOLVED, that the Superintendent of Schools be and is authorized to enter
into a contractual agreement effective July 1, 2020, as presented in
enclosure 2020.11.17.9F, with George Noon, Director of Facilities.
Resolution Carried: 7 YES 0 NO

Approved a contract with
G. Noon, Director of
Facilities
Encl. 2020.11.17.9F

Motion made by Trustee Lingle and seconded by Trustee Tomasine
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Colleen Schultz, residing in Lockport, New York, currently appointed as a
part-time Typist in district, be and is appointed to a full time position of
Typist, 10-month work year, possible additional days in July/August, effective
October 7, 2020, with a remaining probationary period through January 22,
2021, according to the terms and conditions of the CSEA collective
bargaining agreement.
Resolution Carried: 7 YES 0 NO

Appointed C. Schultz as a
full time typist
Encl. 2020.11.17.9G

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education confirm and authorize the recommendation for the following advanced mentor for the 2020-21 school year, as determined by the Building Principal and Superintendent of Schools at \$1,650.00 for a minimum of 90 (ninety) documented hours:

Approved C. Nagel as an advanced mentor
Encl. 2020.11.17.9H

<u>Mentor</u>	<u>Subject Area</u>	<u>Mentee</u>
Chuck Nagel	Physical Education	Megan Forsyth
Resolution Carried:	7 YES	0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Curriculum Facilitator be appointed for the area indicated for the 2020-2021 school year, according to the terms of the NTA Collective Bargaining Agreement.

Approved C. Flynn as a curriculum facilitator
Encl. 2020.11.17.9I

<u>Elementary School</u>	<u>Name</u>	<u>%</u>	<u>Step</u>
ELA K-4	Chastity Flynn	7	1
Resolution Carried:	7 YES	0 NO	

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the listed interscholastic athletic coaches to the identified position for the 2020-2021 school year, pending that interscholastic athletics are permitted as it relates to COVID-19 social distancing orders. Compensation is in accordance with Appendix D of the NTA contract, at the rate indicated and will be prorated as appropriate if the school year or sport season is interrupted, shortened and/or terminated due to COVID-19 orders. Stipends will not be paid if the interscholastic sport season does not occur:

Appointed winter and spring coaches
Encl. 2020.11.17.9J

<u>Sport/position</u>	<u>Name</u>	<u>%/step</u>
Boys Basketball		
Varsity	Eric Klumpp	11.5/11
Jr. Varsity	Jeffrey Kneeland	9.3/11
Girls Basketball		
Varsity	Kevin Klumpp	11.5/11
Jr. Varsity	Amber Pratt	9.3/5
Wrestling		
Varsity	Matthew Lingle	11.5/7
Jr. Varsity	Kevin Lucinski	9.3/5
Swimming – Varsity		
Head	Emily Conlon	9.0/2
Assistant	Kathy Dudley	5.5/2
Cheerleading		
Varsity	Kennedy Sears	7.5/7
Unified Bowling		
	Justin Balcom	6.5/6
Baseball		
Varsity	Chad Gretz	10.5/11
Jr. Varsity	Ryan Keys	8.5/6

Softball

Varsity Victor Thibault 10.5/2
Jr. Varsity TBD 8.5/

Track – Varsity

Head Michael Heitzenrater 10.5/11
Assistant Henri Kursten 8.5/11
Assistant Sean McDonnell 8.5/4
Assistant Jaqueline Parente 8.5/2

Unified Basketball Justin Balcom 6.5/5

Tennis – Varsity Joshua Yaple 10.5/4

Boys Lacrosse – Varsity Kevin Lucinski 9.0/4

Girls Lacrosse – Varsity Megan Forsyth 9.0/1

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that David Krull, be and is approved as an unpaid student, participating in field work to complete 75 hours, at the Elementary School, in affiliation with Niagara University Education Department as noted, with elementary teachers as determined, effective October 13, 2020.

Approved a field placement, D. Krull Encl. 2020.11.17.9K

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that Ryleigh McCoy, be and is approved as an unpaid student, participating in field work to complete 20 hours, at the Elementary School, in affiliation with Niagara University Education Department as noted, with Mrs. Uhle, Elementary Teacher as determined, effective October 26, 2020.

Approved a field placement, R. McCoy Encl. 2020.11.17.9L

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual be approved as an uncertified Substitute Teacher in the district as listed.

Approved a substitute teacher, M. Traverse Encl. 2020.11.17.9M

Madalyn Traverse Uncertified Teacher Substitute effective November 2, 2020

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education continue the paid administrative leave of a particular individual, effective November 12, 2020.

Approved the continuation of administrative leave Encl. 2020.11.17.9N

Resolution Carried: 7 YES 0 NO

The New Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Audit Committee, that the Superintendent of Schools be and is authorized to enter into a professional services agreement with the accounting firm of Drescher & Malecki, LLP, in order to complete a risk assessment of the District along with an evaluation of internal controls of the Business Office.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the items listed in Enclosure 2020.11.17.10B and appended to this resolution be and are declared excess property, and; FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said items.

Resolution Carried: 7 YES 0 NO

There were no comments at this time.

This time was used for trustees to share information without action.

Motion made by Trustee Kennedy and seconded by Trustee Lingle MOVED, that the Board of Education enter into executive session for the purpose of discussing a particular personnel issue.

Resolution Carried: 7 YES 0 NO

Recessed at: 8:33 pm Reconvened at: 9:31 pm

Motion made by Trustee Kennedy and seconded by Trustee Tomasine MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 9:40 pm

NEW ORDER OF BUSINESS

Appointed Drescher & Malecki, LLP as Internal Auditor
Encl. 2020.11.17.10A

Approved Excess Property
Encl. 2020.11.17.10B

CONCLUDING ORDERS OF BUSINESS

Public comments

Anything for the "good of the order"

EXECUTIVE SESSION

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour
District Clerk